

TRAVIS COUNTY ESD #3 BOARD MEETING

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March 25, 2024

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NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, March 25, 2024 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Under Texas Government Code 551.072 (Deliberations about Real Property) the Board will call for a CLOSED MEETING.
5. Open Meeting will be called back to order.
6. Review and approve the minutes of the February 26, 2024 regular meeting of the District.
7. Review and approval of the Treasurers' monthly report for February 2024.
9. Approve payments over \$2,000 from February 21 to March 19, 2024.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on March 20, 2024.

By: _____ Herb Holloway, Business Manager

Minutes of Travis County Emergency Services District #3

February 26, 2024

Attached to and incorporated into these minutes is a copy of the official agenda for the February 26,2024 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler, Matt Escobedo and John Villanacci in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Herb Holloway, Auditor Andrea Burgard of Maxwell Locke & Ritter, Firefighters Barfield, Lyngaas, and Ford.

Under Agenda Item 3: Firefighter Ford spoke to the Board as a Union Representative. Firefighter Ford stated he will be presenting a list to Chief Wittig for consideration regarding compensation and benefits when determining this year's budget.

Under Agenda Item 4: Andrea Burgard of Maxwell Locke & Ritter, LLC presented the 2023 audit. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 5: No action was taken.

Under Agenda Item 6: The minutes of the January 19,2024 Regular meeting were reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 7: The Treasurers Report ending January 2024 was reviewed. Commissioner Knight moved to approve the report. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 8: Checks over \$2,000 from January 18,2024 to February 20,2024 were reviewed. Commissioner Escobedo moved to approve. Commissioner Knight seconded the motion, which was carried unanimously.

Under Agenda Item 9: No action was taken.

Under Agenda Item 10: Chief Wittig presented the Sales Tax reports for January.

Under Agenda Item 11: Chief Wittig presented the Monthly Status Report for January.

Under Agenda Item 12: There are no scheduled ESDCC meetings in the near future. There were no comments.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on March 25, April 22, and May 20,2024 at Station 302. Commissioner New announced there will be a strategic planning meeting on March 8,2024 with more information to follow.

Under Agenda Item 14: Meeting was adjourned at 8:10 p.m.

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1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Approve Financial AUDIT ending September 30, 2023, presentation by Maxwell Locke & Ritter – Andrea Burgard
5. Discuss Investment Policy – Reaffirm or Update
6. Review and approve the minutes of the January 22, 2024 regular meeting of the District.
7. Review and approval of the Treasurers' monthly report for January 2024.
8. Approve payments over \$2,000 from January 19 to February 20, 2024.
9. Authorize liquidating Treasury Bill RESERVE into Wells Fargo Money Market.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

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The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on February 20, 2024.

By: _____ Herb Holloway, Business Manager

NOTES TO THE FINANCIAL STATEMENTS

- 1) Balance Sheet – Cash and Investments stand at \$18,167,000 as of February 29, 2024.
- 2) Two CD's were acquired on 3/11 and 3/20/24 in the amount of \$245,000 each carrying a 5.00% rate.
- 3) Revenue & Expense – February 2024 only. Interest Income is up by \$33k. Property Tax is down by \$182k and is purely a timing issue. Year to date Property Tax collections is up by \$35k. Human Resource costs are up by \$45k and is related to increased payroll numbers. Administration is up by \$37K, due to an Annual Audit fee of \$18k, Hot water heater replacement of \$10k and Automatic Amp at 301 of \$10K. Mackey Field costs relate to an inspection and grates for the confined space training area.
- 4) Year to date compared to same time last year. Revenue items are up compared to last year (excluding TIFMAS of \$464K) and expenses are up by \$252k which have been addressed in prior Board Meetings.
- 5) Year to date Budget vs. Actual is on track for the last five months with most of the variances being positive or \$609K YTD.
- 6) Checks over \$2,000 are detailed in the Memo column with no disclosers needed.

Travis County ESD#3
Balance Sheet Prev Year Comparison

As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
113 - Treasury Bills - RESERVE	3,001,206.00	0.00	3,001,206.00
110 - WF ADVISORS - Cash Sweep	529,245.22	112,846.98	416,398.24
100 WF Money Market 8960	4,676,142.25	5,399,083.62	-722,941.37
102 WF Checking Plus 8760	177,485.66	-92,348.86	269,834.52
103 WF RESERVE Savings 7928	805,823.52	797,576.02	8,247.50
104 WF General CDs	980,000.00	1,225,000.00	-245,000.00
105 WF RESERVE CDs	980,000.00	980,000.00	0.00
107 WF 2005 & 2013 Bond Debt	27,465.64	25,437.31	2,028.33
108 TexPool Investment 001	6,342,506.17	6,023,043.15	319,463.02
109 TexPool RESERVE 002	647,917.63	615,282.97	32,634.66
115 Petty Cash	145.00	145.00	0.00
Total Checking/Savings	18,167,937.09	15,086,066.19	3,081,870.90
Accounts Receivable			
125 Accounts Receivable	47,219.99	58,006.80	-10,786.81
Total Accounts Receivable	47,219.99	58,006.80	-10,786.81
Other Current Assets			
Due from Gen. Fund to Debt Serv	9,592.00	9,592.00	0.00
123 - Sales Tax Receivable	1,045,090.82	1,030,234.28	14,856.54
1021 Texas Compt. Reserve Acct	9,639.15	9,421.44	217.71
120 A/R Property Taxes 1yr +	88,448.18	60,609.70	27,838.48
121 Allowance for Doubtful A/Cs	-10,051.00	-10,051.00	0.00
131 - Prepaid Expenses	284,988.20	0.00	284,988.20
Total Other Current Assets	1,427,707.35	1,099,806.42	327,900.93
Total Current Assets	19,642,864.43	16,243,879.41	3,398,985.02
Fixed Assets			
Land and Land Improvements	1,350,661.00	1,350,661.00	0.00
Fire Trucks and Vehicles	3,630,794.70	3,537,736.70	93,058.00
Office and Other Equipment	827,920.42	566,471.42	261,449.00
Buildings	7,196,899.73	7,063,270.73	133,629.00
Accumulated Depreciation	-5,175,324.15	-4,768,211.15	-407,113.00
Total Fixed Assets	7,830,951.70	7,749,928.70	81,023.00
TOTAL ASSETS	27,473,816.13	23,993,808.11	3,480,008.02

Travis County ESD#3
Balance Sheet Prev Year Comparison
As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Accounts Payable - Audit	187,011.16	0.00	187,011.16
Due to Debt Serv. from Gen. Fun	9,592.00	9,592.00	0.00
200 Deferred Revenue - Prop Tax	88,448.18	62,814.03	25,634.15
260 Accrued salaries payable	221,574.45	185,526.60	36,047.85
Total Other Current Liabilities	506,625.79	257,932.63	248,693.16
Total Current Liabilities	506,625.79	257,932.63	248,693.16
Long Term Liabilities			
Accrued Vacation Payable	360,021.00	367,924.00	-7,903.00
2013 Limited Bonds	165,000.00	500,000.00	-335,000.00
Total Long Term Liabilities	525,021.00	867,924.00	-342,903.00
Total Liabilities	1,031,646.79	1,125,856.63	-94,209.84
Equity			
Investment in Fixed Assets	8,467,452.61	7,644,316.61	823,136.00
Fund Balance - Unassigned	10,091,787.50	10,102,871.48	-11,083.98
Fund Balance - Assigned	6,083,804.45	2,921,963.82	3,161,840.63
Net Revenue	1,799,124.78	2,198,799.57	-399,674.79
Total Equity	26,442,169.34	22,867,951.48	3,574,217.86
TOTAL LIABILITIES & EQUITY	27,473,816.13	23,993,808.11	3,480,008.02

TCESD # 3 Certificate of Deposit Details

RESERVE SAVINGS CD's

#		Bought	Mature
MAE8	\$245,000.00	9/8/23	9/8/24
VZ41	\$245,000.00	8/9/23	8/8/24
AEQ4	\$245,000.00	2/2/24	8/2/24
9EC4	\$245,000.00	2/5/24	8/5/24

\$980,000.00

Yearly Return

MAE8	Everbank
VZ41	Bank of America
AEQ4	Simmons Bank
9EC4	First National Bank

\$50,225

GENERAL SAVINGS CD's

#		Bought	Mature
ETR4	\$245,000.00	5/11/23	5/16/24
BTB7	\$245,000.00	3/20/24	3/19/25
KBR8	\$245,000.00	5/11/23	5/16/24
1NU7	\$245,000.00	5/11/23	5/21/24
KRY5	\$245,000.00	8/16/23	8/15/24
3KV2	\$245,000.00	3/11/24	9/11/25

\$1,470,000.00

Yearly Return

ETR4	Morgan Stanley
BTB7	Beal Bank
KBR8	US Bank
1NU7	Green Bay Bank
KRY5	Barclays Bank
3KV2	Valley Natl Bank

\$74,970

Total Debt Repayment Schedule															
Date	Firetrucks and Tower			Series 2003			Series 2005			Series 2013			TOTAL		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
3/1/2013															
3/2/2013	75,858	15,124	90,983												
7/17/2013	24,672	15,244	39,917												
9/1/2013	165,000	3,011	168,011	65,000	4,100	69,100	50,000	38,975	88,975	280,000	46,086	326,086			474,058
3/1/2014					2,800	2,800		38,475	38,475		41,275	41,275			
7/17/2014	25,477	14,440	39,917							25,477	14,440	39,917			
3/2/2014	79,385	11,597	90,983							79,385	11,597	90,983			
9/1/2014				70,000	2,800	72,800	195,000	38,475	233,475		41,275	306,275			478,450
3/1/2015					1,400	1,400		36,525	36,525		37,925	37,925			
3/2/2015	83,077	7,905	90,983							83,077	7,905	90,983			
7/17/2015	26,307	13,610	39,917							26,307	13,610	39,917			
9/1/2015				70,000	1,400	71,400	200,000	36,525	236,525		37,925	307,925			476,750
3/1/2016								34,525	34,525		34,525	34,525			
3/2/2016	86,940	4,042	90,983							86,940	4,042	90,983			
6/1/2016	391,799	11,353	403,152							391,799	11,353	403,152			
9/1/2016				280,000						280,000					843,185
3/1/2017										31,725		31,725			
3/1/2017										31,725		31,725			
9/1/2017				280,000						280,000					343,450
3/1/2018										28,925		28,925			
9/1/2018										28,925		28,925			
3/1/2019										26,025		26,025			
9/1/2019				300,000						300,000					352,050
3/1/2020										21,525		21,525			
9/1/2020				305,000						305,000					348,050
3/1/2021										16,950		16,950			
9/1/2021				310,000						310,000					343,900
3/1/2022										12,300		12,300			
9/1/2022				320,000						320,000					344,600
3/1/2023										7,500		7,500			
9/1/2023				335,000						335,000					350,000
3/1/2024										2,475		2,475			
9/1/2024				85,000						85,000					89,950
3/1/2025										1,200		1,200			
9/1/2025				80,000						80,000					82,400
TOTAL	793,515	93,315	886,835	\$ 165,000	\$ 6,023	\$ 171,023	\$ 205,000	\$ 16,600	\$ 221,600	\$ 3,030,000	\$ 565,235	\$ 3,595,235	\$ 4,193,515	\$ 681,173	\$ 4,874,693

Travis County ESD#3
Revenue & Expense Prev Year Comparison
February 2024

	Feb 24	Feb 23	\$ Change
Revenue and Expense			
Revenue			
407 INTEREST	60,674.37	28,053.44	32,620.93
410 PROPERTY TAX	397,214.14	579,311.15	-182,097.01
415 SALES TAX ALLOCATION	491,793.20	480,685.87	11,107.33
435 FACILITY RENTAL	250.00	2,190.00	-1,940.00
470 FIRE ACADEMY FEES	-14,428.20	0.00	-14,428.20
490 WORKERS' COMP RECEIPTS	21,132.00	0.00	21,132.00
493 REIMBURSEMENTS	0.00	1,394.29	-1,394.29
Total Revenue	956,635.51	1,091,634.75	-134,999.24
Expense			
500 COST OF REVENUE ACQUISITION	10,835.86	10,613.72	222.14
600 EMERGENCY RESPONSE	44,513.94	95,319.15	-50,805.21
630 CONTINUED EDUCATION	20,136.96	77,636.75	-57,499.79
640 HUMAN RESOURCES	438,676.94	393,326.56	45,350.38
650 ADMINISTRATION	65,980.20	28,423.14	37,557.06
670 PREVENTION/PUBLIC EDUCATION	2,093.60	994.76	1,098.84
685 MACKEY FIELD	4,323.54	0.00	4,323.54
Total Expense	586,561.04	606,314.08	-19,753.04
Net Revenue	370,074.47	485,320.67	-115,246.20

Travis County ESD#3
Revenue & Expense Prev Year Comparison
October 2023 through February 2024

	Oct '23 - Feb 24	Oct '22 - Feb 23	\$ Change
Revenue and Expense			
Revenue			
407 INTEREST	280,502.18	128,119.20	152,382.98
410 PROPERTY TAX	2,115,183.47	2,079,409.92	35,773.55
415 SALES TAX ALLOCATION	2,591,189.22	2,547,752.20	43,437.02
435 FACILITY RENTAL	4,470.00	3,040.00	1,430.00
470 FIRE ACADEMY FEES	32,172.15	46,750.00	-14,577.85
471 EMT SCHOOL FEES	10,956.25	799.25	10,157.00
480 DONATIONS	3,000.00	3,000.00	0.00
485 MISCELLANEOUS	79.90	0.00	79.90
490 WORKERS' COMP RECEIPTS	30,730.79	0.00	30,730.79
493 REIMBURSEMENTS	58,191.16	464,421.00	-406,229.84
Total Revenue	5,126,475.12	5,273,291.57	-146,816.45
Expense			
500 COST OF REVENUE ACQUISITION	72,324.63	61,199.74	11,124.89
600 EMERGENCY RESPONSE	416,231.55	251,006.66	165,224.89
630 CONTINUED EDUCATION	54,270.54	109,636.08	-55,365.54
640 HUMAN RESOURCES	2,439,661.86	2,401,226.02	38,435.84
650 ADMINISTRATION	321,986.18	185,601.87	136,384.31
670 PREVENTION/PUBLIC EDUCATION	1,958.60	7,401.88	-5,443.28
685 MACKEY FIELD	20,916.98	58,419.75	-37,502.77
Total Expense	3,327,350.34	3,074,492.00	252,858.34
Net Revenue	1,799,124.78	2,198,799.57	-399,674.79

Rev-Exp Budget for the YEAR vs. Actual

October 2023 through February 2024

	Oct '23 - Feb 24	Budget	\$ Over Budget
Revenue and Expense			
Revenue			
407 INTEREST	280,502	125,000	155,502
410 PROPERTY TAX	2,115,183	2,104,555	10,628
415 SALES TAX ALLOCATION	2,591,189	2,091,565	499,624
435 FACILITY RENTAL	4,470	1,100	3,370
470 FIRE ACADEMY FEES	32,172	46,750	-14,578
471 EMT SCHOOL FEES	10,956	0	10,956
480 DONATIONS	3,000	3,000	0
485 MISCELLANEOUS	80	0	80
490 WORKERS' COMP RECEIPTS	30,731	0	30,731
493 REIMBURSEMENTS	58,191	0	58,191
Total Revenue	5,126,474	4,371,970	754,504
Expense			
500 COST OF REVENUE ACQUISITION	72,325	50,482	21,843
600 EMERGENCY RESPONSE	416,232	340,267	75,965
630 CONTINUED EDUCATION	54,271	142,164	-87,893
640 HUMAN RESOURCES	2,439,662	2,417,700	21,962
650 ADMINISTRATION	321,986	231,502	90,484
670 PREVENTION/PUBLIC EDUCATION	1,959	0	1,959
685 MACKEY FIELD	20,917	0	20,917
Total Expense	3,327,352	3,182,115	145,237
Net Revenue	1,799,122	1,189,855	609,267

Travis County ESD#3
Profit & Loss
 October 2023 through February 2024

Oct '23 - Feb 24

Revenue and Expense

Revenue

407 INTEREST	280,502.18
410 PROPERTY TAX	
4101 Prop Tax Current	2,107,695.12
4102 Prop Tax Prior	7,488.35
Total 410 PROPERTY TAX	<u>2,115,183.47</u>
415 SALES TAX ALLOCATION	2,591,189.22
4351 BC Room Rental	1,500.00
4352 Mackey Field rental	2,970.00
Total 435 FACILITY RENTAL	<u>4,470.00</u>
470 FIRE ACADEMY FEES	32,172.15
471 EMT SCHOOL FEES	
4738 - EMT Academy 27	10,956.25
Total 471 EMT SCHOOL FEES	<u>10,956.25</u>
480 DONATIONS	3,000.00
485 MISCELLANEOUS	79.90
4902 Workers' Comp.	30,679.79
490 WORKERS' COMP RECEIPTS - Other	51.00
Total 490 WORKERS' COMP RECEIPTS	<u>30,730.79</u>
493 REIMBURSEMENTS	58,191.16
Total Revenue	<u><u>5,126,475.12</u></u>

Expense

500 COST OF REVENUE ACQUISITION	
501 Prop Tax Coll & Val fees	15,500.84
502 Sales Tax Collection Costs	56,823.79
Total 500 COST OF REVENUE ACQUISITION	<u>72,324.63</u>
600 EMERGENCY RESPONSE	
601 Apparatus	45,634.62
602 Pagers	72.00
603 Dispatch & Communications	103,523.56
604 Fuel	7,886.75
605 SCBA Maintenance	6,548.71
606 Vehicle Maint & Repairs	115,300.78
608 Vehicle Supplies	16,329.15
609 Uniforms & Protective Gear	89,913.35
611 Supplies - EMS	16,268.63
613 Auto Insurance	14,754.00
Total 600 EMERGENCY RESPONSE	<u>416,231.55</u>
630 CONTINUED EDUCATION	

Travis County ESD#3
Profit & Loss
October 2023 through February 2024

	<u>Oct '23 - Feb 24</u>
632 Training - Fire & Rescue	18,847.62
633 Seminars & Conferences	20,267.65
634 Fire Academy	6,949.21
635 EMT Certification School	
635 / 11 EMT-B Cert	3,503.97
635 EMT Certification School - Other	4,702.09
Total 635 EMT Certification School	<u>8,206.06</u>
Total 630 CONTINUED EDUCATION	<u>54,270.54</u>
640 HUMAN RESOURCES	
641 Benefits & Payroll Tax	647,952.20
642 Payroll	1,787,246.71
644 Certifications	2,839.20
645 Recruitment/Promotion	1,623.75
Total 640 HUMAN RESOURCES	<u>2,439,661.86</u>
650 ADMINISTRATION	
668 - Building Expansion-Improvement	83,397.54
651 Building Maint.	67,032.74
652 Office Supplies	3,487.18
653 Station Supplies	10,542.86
Total 654 Bank Fees	<u>0.00</u>
655 Dues & Subscriptions	2,379.27
656 Information Technology	6,604.43
657 Postage & Handling	2,399.54
658 Property & Liability Insura	22,002.00
659 Professional Services	90,758.12
660 Public Notices/Articles	528.00
661 Telephone	273.89
662 Utilities	28,774.57
664 TCESD Board Compensation	314.90
666 Contract Services	3,491.14
Total 650 ADMINISTRATION	<u>321,986.18</u>
670 PREVENTION/PUBLIC EDUCATION	
672 Public Education	1,958.60
Total 670 PREVENTION/PUBLIC EDUCATION	<u>1,958.60</u>
685 MACKEY FIELD	
6850 Mackey Tower & Parking	2,250.00
6851 Mackey Facility Building	18,666.98
Total 685 MACKEY FIELD	<u>20,916.98</u>
Total Expense	<u>3,327,350.34</u>
Net Revenue	<u><u>1,799,124.78</u></u>

**TRAVIS COUNTY ESD #3
PROPERTY TAX REVENUE COLLECTION COMPARISON**

	FISCAL YEAR ENDING				Compared to prior year	
	2023		2024		Month \$	
	For all prior to 2021 taxes	For Prior 2022	For all prior to 2022 taxes	For Current 2023-2024		
OCT	\$4,249	\$0	\$3,814	\$0	\$0	#DIV/0!
NOV	\$758	\$36,967	\$2,210	\$37,513	\$546	1%
DEC	\$493	\$783,307	\$1,274	\$775,902	-\$7,405	-1%
JAN	\$3,216	\$916,427	\$4,507	\$1,170,557	\$254,130	28%
FEB	\$15	\$375,603	-\$82	\$129,252	-\$246,351	-66%
MAR	\$174	\$22,246			-\$22,246	-100%
APR	\$1,239	\$8,017			-\$8,017	-100%
MAY	\$172	\$8,402			-\$8,402	-100%
JUN	-\$1,514	\$2,048			-\$2,048	-100%
JUL	\$583	\$8,872			-\$8,872	-100%
AUG	\$147	\$3,428			-\$3,428	-100%
SEPT	\$968	\$1,444			-\$1,444	-100%
YEAR	\$10,500	\$2,166,761	\$11,723	\$2,113,224	-\$53,537	
	\$	2,177,261		\$2,124,947		
			2023-24 Tax Levy	\$2,222,030		

NET CERTIFIED TAXABLE PROPERTY VALUE UPDATES FROM TCAD

Rec'd	FISCAL YEAR ENDING				Inc/(Dec) from	
	2022		2023		Prior Year \$	Prior Year %
	2021	2022	2022	2023		
OCT	\$4,021,203,201	\$4,949,880,774	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
NOV	\$4,019,412,721	\$4,939,469,343	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
DEC	\$4,019,412,721	\$4,939,469,343	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
JAN	\$4,019,412,721	\$4,939,469,343	\$4,904,448,404	\$5,555,074,925	\$650,626,521	16%
FEB	\$4,016,568,527	\$4,928,211,764	\$4,900,098,803	\$5,534,254,487	\$634,155,684	16%
MAR	\$4,016,568,527	\$4,928,211,764			\$0	0%
APR	\$4,924,900,120	\$5,429,806,320			\$0	0%
MAY	\$4,924,900,120	\$5,429,806,320			\$0	0%
JUN	\$4,015,709,788	\$4,907,280,589			\$0	0%
JUL	\$4,906,006,624	\$5,410,454,171			\$0	0%
AUG	\$4,905,339,474	\$5,570,655,673			\$0	0%
SEPT	\$4,905,339,474	\$5,570,655,673			\$0	0%

2018-2019 Tax Levy on 6,028 Parcels is \$3,281,236,467 at a tax rate of .0975
 2019-2020 Tax Levy on 6,025 Parcels is \$3,504,957,784 at a tax rate of .0800
 2020-2021 Tax Levy on 6,069 Parcels is \$3,677,674,279 at a tax rate of .0790
 2021-2022 Tax Levy on 6,056 Parcels is \$4,022,828,637 at a tax rate of .0650
 \$2,614,838

2022-2023 Tax Levy on 6,056 Parcels on \$4,974,785,781 would compute to a NO NEW tax rate of .0538
 ADOPTED RATE FOR 2022-2023 is .0450 or \$2,227,447 in taxes

2023-2024 NO NEW tax rate is .0411

2023-2024 Tax Levy on 5,583 parcels \$5,555,074,925 at .0400 would levy \$2,222,030 in taxes

Checks over \$2,000 for the period of January 19, 2024 through February 20, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
2/21/2024	Draft	Paychex	Employee 457 & Roth Contribution	\$17,819.23
2/21/2024	Draft	Paychex	Employer 401 Matching	\$21,968.49
2/21/2024	Draft	Paychex	Net Payroll	\$108,187.55
2/21/2024	Draft	Paychex	Employment Taxes	\$41,969.96
2/26/2024	18594	Fire Safety & Inspection	Tower Inspection	\$2,250.00
2/27/2024	Draft	COSTCO - VISA Credit Card	Numerous	\$15,961.08
3/6/2024	Draft	Wells Fargo Bank	Transfer to Operating account	\$600,000.00
3/6/2024	Draft	Paychex	Employee 457 & Roth Contribution	\$18,629.13
3/6/2024	Draft	Paychex	Employer 401 Matching	\$23,711.51
3/6/2024	Draft	Paychex	Net Payroll	\$116,933.00
3/6/2024	Draft	Paychex	Employment Taxes	\$46,275.41
3/15/2024	18603	City of Austin Fleet Services	Fuel	\$2,068.12
3/15/2024	18604	Texas Association of Counties	Health Insurance	\$47,881.36
3/15/2024	18605	Advanced Rescue Systems	Service on extrication tools	\$3,324.50
3/15/2024	18608	Bielstein	IT services	\$2,566.99
3/15/2024	18615	Farr West Environmental	Yearly calibration of gas meters	\$5,365.00
3/15/2024	18625	Mtech	Hot Water Tank at 302 replacement	\$2,634.74
3/15/2024	18627	Oak Hill Printing	Open House Mail Outs	\$2,705.38
3/15/2024	18633	Stell and Glass Design	Softwater plant canopy at 302	\$6,539.12
3/15/2024	18637	The Hartford	Accident Insurance	\$4,862.62
3/15/2024	18638	Travis Central Appraisal District	Appraisal Fees	\$2,827.43
3/15/2024	18639	VFIS of Texas	Auto and Liability Insurance	\$17,384.99

Oak Hill Fire Department
Travis County Emergency Services District #3

Station 301
Circle Drive
9211 Circle Drive
Austin, Texas 78736
512-288-5576
Fax 512-288-5903



Station 302
Barton Creek
4111 Barton Creek
Austin, Texas 78735
Admin 512-288-5534
Fax 512-288-5844

March 2024 Sales Tax Summary

The March allocation reflects sales made during the month of January.

Our March 2024 sales tax allocation was \$412,888 which was slightly down (around \$3,000) compared to March 2023.

Detailed monthly reporting was not available in time for inclusion in the Board package. We expect to have this information for distribution at the meeting or we will distribute it electronically once it becomes available.

March - Sales Tax Allocations by Year

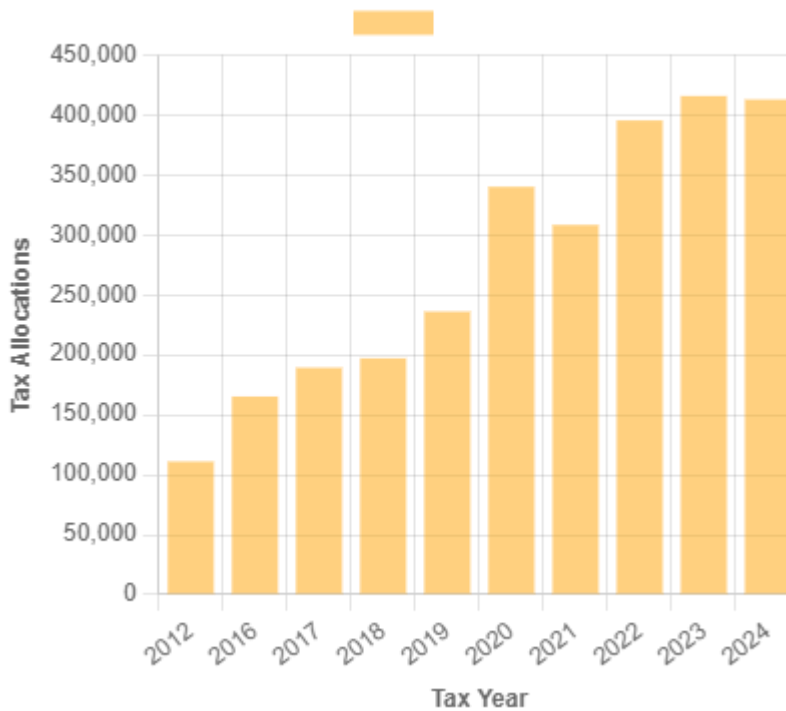


Chart Source: Municipal Advisory Council of Texas (mactexas.com)

Oak Hill Fire Department
Travis County Emergency Services District #3

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March 2024 Operations Report

Significant Events

February 4 (A) – Extrication from Machinery – 10229 Oliver Drive

[Engine 301] E301 arrived back to previous DOS at the request of TCSO and TCME to remove victim from under a Skid Steer. E301 requested TK302 respond for possible use of high pressure bags. E301 arrived and assessed the situation and determined that we lift the machinery off the victim with struts and jacks and use the bags as secondary cribbing during the lifting operation. While TK302 was enroute, E301 set up struts on either side of the bucket control arms and prepared them for the lift. TK302 arrived and E301 had them set up the bags under the bucket for cribbing. E301 officer was in charge of the lift and all personnel were briefed on the operation and assignments prior to the lift. All personnel then took their positions/roles and a slow lift began. After about a 2 inch lift, the victim was freed from the underneath of the skid steer. The victim was then turned over to the Travis County Medical Examiner (TCME). Personnel then began a slow controlled lower until the machinery was back on the ground. TCME and TCSO did not have any further need for our assistance. All units gathered equipment, cleared, and returned into service.

[Truck 302] TK302 responded to a call to assist E301 with lifting a Skid Steer off of a patient. Upon arrival, E301 had their rescue struts positioned on the arms of the bucket on the Skid. TK302 brought our air bags to assist with the lift of the bucket. The Skid was cribbed to make sure it wouldn't move and TK302 positioned the air bags under the bucket. A safety check was done before the crews began to do a slow lift. The crew lifted the bucket a few inches to be able to pull the patient out from under the bucket. Once that was accomplished, we were cleared by TCSO and TCME.

February 7 (C) – Person Stuck in Elevator – AutoAid Given (Austin) – 8656 Highway 71

[Truck 302] TK302 responded to an elevator emergency on Highway 71. On arrival, the elevator car was on the first floor with the door closed. The door would not open and we made contact with the occupant. The power was shut off to the elevator and the appropriate key was used to open the door. The occupant was able to walk out and did not require any medical attention. Workers in the building already contacted maintenance to make any repairs and/or contact an elevator repair company. The power remained off to the elevator and TK302 cleared.

February 24 (B) – Camper / RV Fire – AutoAid Received (Austin) – 10900 Highway 290

[Engine 303] E303 was dispatched to an auto fire. Enroute, Dispatch upgraded the call to a Still-Box with reports of a motorhome on fire. E303 arrived and reported one motorhome with no visible flames showing; E303 will be investigating. E303 could see visible smoke inside the motorhome. The owner stated the engine caught fire and he thinks he extinguished it. E303, with full PPE and SCBA, accessed the motorhome with the TIC and a water can. E303 could see the motor fully exposed between the driver and passenger seats. There were no visible flames on the motor or any exposures around. The motor and surrounding mechanics read 150-190 degrees on the TIC. E303 used the entire water can to assist with cooling it. E303 would continue monitoring it throughout the call. E303 cleared Q51. E303 remained on the scene to assist the family with getting valuables out of the motorhome and for traffic control. The motorhome was moved to an adjacent parking lot and E303 cleared.

Aid Responses

	February		2024	
	Received	Given To	Received	Given To
Austin	20	24	51	45
Travis County ESD #1	0	0	0	0
Pflugerville – TCESD #2	0	0	0	0
Manchaca – TCESD #5	0	0	0	0
Lake Travis FR – TCESD #6	1	2	2	2
Pedernales – TCESD #8	0	1	0	3
Westlake – TCESD #9	2	1	12	2
CE-Bar – TCESD #10	0	0	0	1
Manor – TCESD #12	0	0	0	0
Travis County ESD #11	0	0	0	1
Hays County	0	0	0	0
Total	23	28	65	54

Operations

	February	2024
Unscheduled OT Hours	821	1,553
Sick and Vacation Hours Taken	912	1,923
Injuries	1	1
Injuries Lost Time Hours	524	1,268
Volunteer Hours Contributed	133	145

Special Projects Status

- We participated in several walk throughs at the Austin Zoo. We were approached by Zoo staff at the station and were able to schedule a tour for each shift to be more familiar with their facilities and any hazards or other special information that would be helpful for us to know in case of an emergency.
- We have scheduled and sent out our mailers for the Pancake Breakfast and Egg Hunt on March 23 at the Circle Drive station. This has also been posted on our social media accounts and we are working to bring on extra staffing the help out with the event. We also met with the Austin Zoo Executive Director and they have agreed to participate with their “Ambassador Animal” program, where several zoo animals will be available for the community to see (mostly reptiles and birds).

- We have completed most of our annual wellness physicals with a new provider, Front Line Fitness, who performed the physicals on site at the Barton Creek Station during the week of March 17. There will be a follow up visit with a physician during the week of March 31 also at the Barton Creek station to complete the process for 2024.

Our 90th percentile response travel time this month was 8:23 for all incidents.
Our 50th percentile (median) response travel time this month was 4:50 for all incidents.
Our average response travel time this month was 5:34 for all incidents.

